**RIZAUL KHAN**

Plot no.-1415, New Forest Park

Bhubaneswar-751009

Mob. 8249499895

Email id: rizaulkhan786@gmail.com

**CAREER OBJECTIVE**

To a get a challenging job where I can utilize my skills and get a chance to make my career developing.

**WORK EXPERIENCE**

**Organization:** Kotak Mahindra Bank Limited

**Working from:** 17 -08-2020  
**Designation-** Assistant Manager

**Role:** Relationship Officer

• Responsible for NTB acquisition of customers.  
• Responsible for 2 product sales (CASA, TD, SIP, MF, Insurance, Demat, Asset, Gift Card etc.)   
• Going beyond the professional need of the customer by providing other products. Enhancement of customer value.   
• Cross-sale of various products  
• Back-up to relationship managers holding HNI relationship   
•Managing Cost efficiency through process   
• Customer Retention

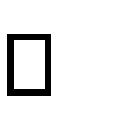
**INTERNSHIP**

* Company: ITC Limited

Title: “Modern Trade at Bhubaneswar Big Bazaar” Duration: 9 days (19/01/2019 - 27/01/2019)

* Company: Berger Paints India Limited

Title: “Consumer perception on buying decorative paints” Duration: 32 days (13/06/2019 – 13/07/2019)

**INDUSTRIAL VISIT**

* VISA Steel Plant, Jajpur, Odisha. 2019

**EDUCATIONAL QUALIFICATION**

* MBA completed from Biju Patnaik University of Technology 2020
* BCOM completed from Ekamra Degree College (Utkal University) 2018
* +2 passed from PN college(CHSE) 2015
* 10th passed from Venkateswar English Medium School (ICSE) 2013

**KEY SKILLS**

* COMPUTER SKILLS : PGDCA from NIAT, Bhubaneswar
* LANGUAGES KNOWN :English, Hindi, Odiya
* PROFESSIONAL SKILLS : Time management and self-motivation, Managing and dealing with Customers

**AWARD / RECOGNITION**

* Bagged 2nd position in photography contest held in BIITM
* Bagged 3rd position in Business Standard Quiz
* Got certificate on National Institute Of Securities Markets(NISM series V A)
* Got certificate of participation in International Velfie Competition
* Awarded as the Bowler of the tournament in Inter Collage Cricket Tournament organized by Utkal University

**SEMINAR / WORKSHOP**

* Attended 1 day seminar on SAP business one module at CTTC
* Attended 1 day seminar on E- Waste Management, BIITM, Bhubaneswar
* Attended 1 day seminar on Art of mind control by Akshaya Patra, BIITM, Bhubaneswar

**EXTRACURRICULAR ACTIVITIES**

* Active member of Student Placement Committee in BIITM
* Being overall volunteer in college for B Fest and Graduate meet
* Participated in Inter Collage Badminton Tournament organized by Utkal University
* Participated in Inter Collage Cricket Tournament organized by Utkal University
* Participated in blood donation campaign

**PERSONAL INFORMATION**

**Father Name** : Sakhawat Khan

**Mother Name** : Afroja Begum

**DOB**  : 20/04/1997

**Date:**

**Place: RIZAUL KHAN**